DULCIMER Fondation pour la Musique

APPLICATION FORM FOR SUBSIDIES TO PROJECTS

Before completing the form in ALL fields provided,
please read the "Principles governing the applications for donations" carefully.
You may enclose further information material
apart from the documents specifically required.

Send to: **Regina Jenni**
Dulcimer Fondation pour la Musique
Postfach 79
CH – 3145 Niederscherli

A) Information regarding the applicant :

i. Complete legal name :

ii. Legal nature:

Association Agency Committee
Foundation NGO Non-profit organization

iii. Address:

_____ Nr. _____

ZIP Code _____ City _____ Country _____

Telephone _____ Telefax _____

E-mail _____

Internet-Address _____

Branches and/or secondary offices (if any):

_____
_____

iv. Brief description of the activities and institutional goals of the applicant:

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v. Members of the administrative bodies and legal representative:

Names	Title
_____	_____
_____	_____
_____	_____
_____	_____

vi. VAT Identification Number (if any):

B) DESCRIPTION OF THE PROJECT

i. Area of intervention

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ii. Place

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iii. Targets to be achieved

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iv. Schedule of activities

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v. Total amount required for the project

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vii. Further sources of financing (if any)

For any further co-financier:

Name

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Address

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Person in charge of organization

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Telephone .....

Telefax .....

E-mail .....

Contribution of the co-financier

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C) APPLICANT'S DECLARATION

The Undersigned hereby certifies that the information contained in this application is true and correct, and declares that it accepts the principles governing the application of grants/donations. In particular, the applicant undertakes as follows:

- any and all subsidies granted shall be used exclusively towards the goals indicated in this application;

- any modifications of the project or any participation in such projects by other sponsors and/or co-financiers shall be communicated to the Foundation;

- it allows the Foundation to use its name and logo exclusively for information purposes;

- it shall provide the Foundation with information reports and detailed financial statements, in the event of projects lasting longer than 6 (six) months.

Person in charge at the applicant's organization:

Name: _____

Title or position in the applicant's organization: _____

Telephone: _____

Telefax: _____

E-mail: _____

SIGNATURE:

_____

Place and Date:

_____

D) DOCUMENTS TO BE ATTACHED TO THE APPLICATION

i. Copy of the By-laws / Deed of incorporation;

ii. Report about previous activities and initiatives;

iii. Curriculum vitae of the persons in charge of the project;

iv. Copy of the applicant's latest yearly financial statement;

v. Funding scheme;

vi. Detailed budget of costs and expenses expected fort he project;

vii. Press review / articles (if any);

viii. Engagement letters of other co-financiers / partners (if any)